Electoral Board
Isle of Wight County Virginia
02 February 2022

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on Wednesday, 02 February 2022 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2:03 PM. Members present were Inetha Holmes (Chairman), Caleb Kitchen (Vice Chairman), Geoffrey McFather (Secretary), and Lisa Betterton (Director of Elections (DE)).

The minutes of the 05 January 2022 Board Meeting were read, approved, signed, and delivered to the DE for filing. A typo citing Inetha Holmes as "President" was corrected to read as, "Chairman".

Secretary's Report. (as provided by Caleb Kitchen)

1. SB3 was reported out of Privileges & Elections Committee and sent over to the Finance Committee with an amendment proposing that instead of requiring hand-separating, a discreet code would be used permitting the machine to separate and report out.
2. SB 80 (Election Officials Prohibited from Accepting Gifts) passed Senate by vote of 40-0 and will cross-over to the House. Objective: to close the "Voter Education loophole".
3. SB 370 (Standardize the Risk Limiting Audit Process) – Perform Once Every 5-years. Passed out of the Privileges & Elections Committee. Vote: 10-5.
4. SB 697 would have changed the In-Person Registration Instructions by pushing it back 1-year. However, the Bill did not pass. Therefore, OCT 2nd will be the effective start date for the upcoming November 2022 Election.

General Registrar's Report.

1. The DE reported on the Budget Review. DE asked for enough money to purchase all the Know Inc Poll Pad needed for the next primary and election for 5 new pre-cincts for a new total of 19 precincts. However, if 2 precincts are consolidated, we will then have 17 precincts.
2. DE also asked for funding to reclassify all Assistant Registrars to the title of Deputy Registrar.
3. Additional $26K asked for (in addition to the $55.5K already approved) to purchase new equipment (including 5 new DS200) and cages.
4. Two of the precincts should be able to be A/B Precincts (i.e., Cypress Creek and Nike Park).
5. Board of Supervisors will need to restore the District numbering to the former num-bering system to remain in conformity with the Virginia Elections System (VERIS).
6. Compliance Checklist and Physical Environment Compliance Checklist is being completed. A significant concern is that IOW will require an automatic transfer

switch and backup generator during each Election season because Election days have become “holidays”. As such, necessary support personnel are not available. Accordingly, it is essential that an automatic transfer switch and generator be installed/available to ensure phones at the DR’s Office will be continuously available for communications that are essential to address precinct, voter, and election concerns. **ACTION:** The IOW General Services Department needs to be engaged to secure an automatic transfer switch and generator for all election days.

7. Electoral Board reviewed each District and will make recommendations to the IOW Board of Supervisors via County Attorney Bobby Jones for necessary District adjustments. **ACTION:** It was agreed that a meeting with Bobby Jones will be scheduled for Friday, February 4th to advise him of recommended changes. Herb Finch will be engaged to generate revised/updated District maps reflecting Electoral Board recommendations.

New Business.

1. It was moved, seconded, and approved that Caleb Kitchen will serve as Vice Chairman.
2. DR will be scheduling Caleb Kitchen and Geoff McFather for a KNOWiNK Poll Pad demo.

Old Business.

1. Caleb Kitchen will be attending VEBA Bootcamp February 5th.
2. Geoff McFather will be attending the VEBA Bootcamp March 18th.
3. Caleb Kitchen and Geoff McFather will be attending the VEBA Annual Meeting March 18th – 20th.

There being no further business the meeting adjourned at 3:22 PM

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Inetha Holmes, Chairman

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Caleb Kitchen, Vice-Chairman

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Geoffrey McFather, Secretary